



St George & Sutherland Shire

Offices & Rooms Available

BOARD ROOMS /MEETING ROOMS

BEC St George & Sutherland Shire offers two boardrooms seating 8 and 12 guests respectively around the boardroom table. If your meeting is for 13 or more people we can set our Training Room facility up depending on your needs. ½ day or full day rates apply. Contact Roberta Andrew on 9545 5900 or email Roberta@becsmallbiz.com.au.

Doltone House, Sylvania Waters offers two boardrooms seating 8 and 10 guests respectively around an impressive boardroom table. Our Monte Christo Lounge and Chateau Reale rooms can also be tailored to suit fully catered seminars and conferences of 20 to 350 people. Situated in a leafy, quiet position with free parking for 250 cars and impressively appointed interior. AV presentations are suited to the rooms with complimentary inclusions of lectern, cordless microphone and projection screen. Packages to fit all budgets. Contact Samantha Taylor-Bloodworth on 8571 0654 or email Samantha.Taylor-Bloodworth@doltonehouse.com.au.

Doltone House – Darling Island Wharf, Pyrmont has boardrooms catering for up to 40 people. Contact Samantha Taylor-Bloodworth on 8571 0654 or email Samantha.Taylor-Bloodworth@doltonehouse.com.au.

Sutherland Shire Council – Cronulla Central. The combined meeting room will hold up to 80 standing or 60 seated for seminars, conferences and lectures. The location is particularly ideal for functions where participants are encouraged to provide their own lunch etc. The proximity of Cronulla Mall and its wide variety of cafes and restaurants ensure there will be something to suit everyone. This meeting room can also be divided into 2 smaller meeting rooms (capacity 40 standing, 30 seated) for discussion groups, exercise classes etc. For more information Email: communityhalls@ssc.nsw.gov.au (please type Cronulla Central in the subject line) or call the Booking officer on 9710 0461 or follow [this link](#) for the brochure.

Synergy Miranda: Two board rooms available. Executive boardroom (1) seats 10-12 and Boardroom (2) seats 8. Meeting Room is currently any spare office. There is a three hour minimum booking (tenants minimum is 1 hour). Contact Susan Parris on 8543 3800 or email susan.parris@syn.net.au.

The Promenade Cronulla: On request Boardroom for up to 7 people, Office space for up to 2 people; including access to telephone + internet; access to printer, fax, scanner, copier and projector. Contact Martina Eberli on 8556 8600 or email info@thepromenadecronulla.com.au. For more information go to www.thepromenadecronulla.com.au.

Youthzone, Hurstville. Room Hire available at \$22/hr. Weekend hire also available. **Meeting Room** accommodates up to 15 people, seminar type setting, desks & chairs, whiteboard, overhead projector, toilet & kitchen facilities. **Aurora Room** accommodates up to 10 people, informal setting with lounges, whiteboard, outdoor veranda attached, video & TV, Toilets & kitchen facilities. For information & bookings phone 9580 8008 or go to <http://www.poledepot.org/bus-hall-hire.htm>.

DESK HOT SPOTS

Hot-office @ the SSLED: If you need an office in a hurry to impress a client, have a private meeting or to simply have some peace and quiet to meet that deadline, then the SSLED's hot office could be perfect. The hot office comes complete with a computer, phone, high-speed internet access, meeting table and chairs and much more. You can rent the hot-office from \$20 per hour with packages available for longer bookings.



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For details please visit: <http://www.sshed.com.au/about-us/default.aspx> PH: 9545 7777, info@sshed.com.au or go to www.sshed.com.au.

Synergy Miranda: When there is a free office this can be used on a casual basis. Booking essential. Contact Susan Parris on 8543 3800 or email susan.parris@syn.net.au.

The Promenade Cronulla: Available on request, plug in Laptop; free unlimited Internet, from \$15.00 per hour, if available. Contact Martina Eberli on 8556 8600 or email info@thepromenadecronulla.com.au. For more information go to www.thepromenadecronulla.com.au.

OFFICE SPACE

SSHED: If you're looking to expand your home-based business or take your business to the next level, then the SSHED could be ideal for you. The SSHED, a business accelerator based at Sutherland, provides first class office space and business development support. A 2-3 person office with computer, phone and furniture starts from \$269 per week. For more information call 9545 7777, email info@sshed.com.au or go to the website www.sshed.com.au.

Synergy Miranda: We range from 1 to 4 people. They are fully: carpeted, painted, furnished, supplied with ports for phone/internet/fax. Full time receptionist to answer all incoming calls and forward calls/messages. Receptionist is also there to greet visitors, collect your mail and distribute to your office. All tenants share a FujiXerox DocuCentre, a large photocopier/printer/scanner/fax. Maintenance is looked after by Synergy. Leasing covers all outgoings such as cleaning, air conditioning, electricity. Tenants pay for any actual usage of DocuCentre by the page or phone calls and there is monthly rental for phone/internet. Contact Susan Parris on 8543 3800 or email susan.parris@syn.net.au.

The Promenade Cronulla: 9 beautiful fully furnished serviced offices including: High speed, unlimited and wireless internet line; 7 day, 24 hour Secured Access with key fob; On site receptionist to answer your calls in your company name & to welcome guests; 24 hour voice mail with call forwarding functions; Dedicated office phone number (fax number if required); Boardroom for meetings ; Outdoor balcony with ocean view for lunches and breaks; Daily mail delivery to your office; Couriers managed by a professional team; Fully equipped office kitchen, complimentary tea and coffee; Restrooms and Shower; Utilities including all heating, electricity, water and office hour air-conditioning; Office cleaning and rubbish removal; Public liability insurance. Contact Martina Eberli on 8556 8600 or email info@thepromenadecronulla.com.au. For more information go to www.thepromenadecronulla.com.au.

SPECIAL EVENT VENUES & HALL HIRE

Doltone House venues – Sylvania Waters, Jones Bay Wharf, Darling Island Wharf – have numerous options for special events, expos, gala dinners, awards nights, charity events. We can tailor menus to suit any budget whether an elegant sit down three course meal or a glamorous cocktail event. Contact Samantha Taylor-Bloodworth on 8571 0654 or email Samantha.Taylor-Bloodworth@doltonehouse.com.au.

Doltone House. The city venues in Pyrmont – with individually tailored menus and waterside views of the harbour and city, where else would you go to impress your clients and suppliers for events from 80 to 800 guests? Contact Samantha Taylor-Bloodworth on 8571 0654 or email Samantha.Taylor-Bloodworth@doltonehouse.com.au.

Pole Depot Venue Hire. Pole Depot's hall located in Penshurst is available for hire weekday evenings from 6.30pm and weekends from 3pm. Facilities available include sink, fridge, tables and chairs. A cleaning fee is also applied where functions involve food. The hall must be vacated by midnight. Details regarding



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fees and hire conditions are outlined in the application form. All requests for hall hire must be approved by Pole Depot's Centre Director. Contact 9580 0688 or email neighbourhood@poledepot.org. Go to <http://www.poledepot.org/bus-hall-hire.htm> for more information or to download the application form.

Sutherland Shire Council. There are a number of halls available for hire in the Sutherland Shire area. Details of which may be found by going to the website www.sutherland.nsw.gov.au Use the Sport & Hall Facilities link from the dropdown menu of 'A-Z Council Services' and from there go to the list on the right choose 'Community Halls for Hire'.

Alfords Point Community Centre, Coachwood Crescent. Bookings ph. 9710 0461

Barden Ridge The Mill Rooms, Old Illawarra Road. Bookings ph. 9710 0682

Bundeena Community & Senior Citizens Centre, Liverpool St. Bookings ph. 9710 0461

Caringbah Senior Citizens Centre, off Port Hacking Road (near library). Bookings ph. 9710 0461

Caringbah Port Hacking Community Centre, Gannons Road Bookings ph. 9710 0682

Como School of Arts, Peisley Community Centre, Novara Crescent. Bookings ph. 0425 287 209

Cronulla Central, 38-60 Croydon Street. Bookings: ph 02 9710 0461 or email communityhalls@ssc.nsw.gov.au

Cronulla Gunnamatta Pavillion, Gunnamatta Park, Nicholson Parade. Bookings ph. 9710 0461

Engadine Anzac Oval Youth & Recreation Centre, Anzac Avenue. Bookings ph. 9520 2262.

Grays Point Community Hall, Grays Pt. Road. Disabled access may need assistance. Bookings ph. 9525 6736.

GyMEA Community Centre, 39 GyMEA Bay Road. Bookings ph. 9521 6575

Illawong Community Ctr, Shopping Village, Fowler Road. Disabled access needs assistance. Bookings ph. 9710 0461

Jannali Community Centre, Cnr. Jannali Avenue & Mary St. Bookings ph. 9710 0682

Kurnell Marton Community Hall, Captain Cook Drive. No disabled access. Bookings ph. 9668 9119

Loftus Community Hall, Loftus Avenue. Bookings ph. 9545 0371

Maianbar Community Hall, Pacific Crescent, no disabled access. Bookings ph. 9544 3299

Menai Community Centre, 34 Allison Crescent. Bookings ph. 9710 0682.

Miranda Community Centre, Karimbla Road Bookings ph. 9710 0682

Oyster Bay Oval Hall, Como Road. Bookings ph. 9528 8545

Oyster Bay Community Hall, 115 Como Road. Bookings ph. 9710 0198

Sandy Point Community Centre & Squash Court, St George Crescent. Bookings ph. 0409 882 150

Sutherland Multi-Purpose Centre, 123 Flora St (after 5 pm). Bookings ph. 9521 1300

Sutherland Stapleton Avenue Community Centre, Cnr. Stapleton Ave. & Belmont St. Bookings ph. 9710 0461

Sutherland Pensioners' Centre, 749 Old Princes Highway. Bookings ph. 9710 0682

Sylvania Community Centre, Canberra Road. Bookings ph. 9710 0682

Sylvania Heights Community Centre, Box Road, Bookings Ph: 9522 6216

Woronora Life Saving Club & River Patrol, Prince Edward Park Rd. No disabled access. Bookings Ph. 9710 0682

Woronora Heights Community Centre, 67A Warrangarree Drive and Willaroo Ave. Bookings ph. 9710 0682

Yarrawarra Community Hall, Cnr Old Bush Road & Laurina Avenue. Bookings ph. 9710 0461

TRAINING ROOMS

BEC St George & Sutherland Shire offers a unique Training Room facility that can accommodate anything from 6-40 people depending on your seating requirements. The room hire includes complimentary use of our ceiling mounted data projector, speakers, screen and large whiteboard. There is also internet access & remote presentation pointer if needed. A laptop can be arranged if required. Tea/Coffee/Biscuits available on request. Contact Roberta Andrew on 9545 5900 or email Roberta@becsmallbiz.com.au.

St George TAFE has a number of rooms which may be available for hire depending on availability.

Some of our rooms have lite pro equipment, laptop availability and internet access. Standard Classroom/Committee Room with or without A/C holds 15-20 people; Large Classroom/Committee Room with or without A/C holds 30-35 people; Conference room holds 80-100 people; Specialist facilities – Workroom / Laboratory / Computer Room holds 15 people. Enquiries to Debbie Flood, R/College Services



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Manager, Ph: (02) 9598 6225 or Fax: (02) 9553 9351 Email: debra.flood@tafensw.edu.au or go to our website at http://www.sit.nsw.edu.au/stgeorge/?Media_Index_ID=658&area=stgeorge#1158

The Promenade Cronulla: on request, up to 40 people. Contact Martina Eberli on 8556 8600 or email info@thepromenadecronulla.com.au. For more information go to www.thepromenadecronulla.com.au.

VIRTUAL OFFICE

Synergy Miranda: Full time receptionist to answer all incoming calls and forward calls/messages. Receptionist is also there to greet visitors, collect your mail and distribute to your file awaiting collection. You don't have physical office and don't have usage of centre unless they lease boardroom/meeting room. Contact Susan Parris on 8543 3800 or email susan.parris@syn.net.au.

Synergy Miranda: Tradies Assist. The essential business tool for tradesmen. We take your calls and forward your message which means you don't have to continue downing tools, searching for pen and paper, taking calls and then trying to pick up the flow. Contact Susan Parris on 8543 3800 or email susan.parris@syn.net.au.

The Promenade Cronulla: Includes local telephone number; All calls answered by dedicated receptionist from Mon-Fri , 9am to 5pm; Calls transferred according to your request (SMS, E-Mail, phone call etc.); Prestigious address; Daily mail delivery to the Promenade and managed by a professional team; Access to boardroom/office space, telephone + internet (by appointment 9am 5pm); Access to printer, fax, scanner, copier and projector (by appointment 9am to 5pm). Contact Martina Eberli on 8556 8600 or email info@thepromenadecronulla.com.au. For more information go to www.thepromenadecronulla.com.au.

VEHICLE HIRE

Pole Depot has two buses available for hire. One is a 21-seater Toyota Coaster and the other seats 23 people. Pole Depot buses do not have a 'black box', and can therefore only be used in the Sydney metropolitan area, which is roughly bounded by Hornsby (north), Windsor (north-west), Penrith (west), Campbelltown (south-west) and Helensburgh (south). One bus only is available for use between 8:00am and 2.30pm Monday to Friday and on Weekends. Both buses are usually available for evening hire after 4.30pm weekdays. Drivers must hold a minimum 'LR' licence and a photocopy of the driver's licence must accompany the application. Details regarding bond and fee structure are outlined on the application form which is available at <http://www.poledepot.org/bus-hall-hire.htm>.